

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

455 Avenue Alhambra, #6 ~ P.O. Box 335 ~ El Granada, California 94018
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AGENDA

BOARD OF DIRECTORS MEETING

July 17, 2003, 7:30 p.m.

*The Board has the right to take action on any of the items listed on the Agenda.
The Board reserves the right to change the order of the agenda items, to
postpone agenda items to a later date, or to table items indefinitely.*

CALL MEETING TO ORDER: at 7:30 p.m. at the District Office, 455 Ave. Alhambra #6,
El Granada

<u>ROLL CALL</u>	Directors:	President:	William Katke
		Vice President:	Leonard Woren
		Secretary:	Fran Pollard
		Treasurer:	Laura Stein
		Board Member:	Shawn McGraw
	Staff:	General Manager:	Chuck Duffy
		Administrator:	Gina Holmes
		Asst. Administrator:	Delia Comito
		Legal Counsel:	Jonathan Wittwer

PLEDGE OF ALLEGIANCE

GENERAL PUBLIC PARTICIPATION

Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

SPECIAL ACTION ITEMS

1. PUBLIC HEARING: Adopting Sewer Service Charge Report for 2003-2004 Fiscal Year (FY) and Delinquent Garbage Service Charge Report for 2002-2003 FY, and Authorizing Collection of said Charges on the San Mateo County Tax Roll.

RECOMMENDATION: Approve Resolution

PUBLIC HEARING: Consider a Resolution Ordering Changes and Modifications: Granada Sanitary District Sewage Treatment Facility Improvements Integrated Finance District.

RECOMMENDATION: Approve Resolution

ACTION AGENDA

3. Consider An Ordinance Amending and Restating Ordinance No. 104, An Ordinance Prescribing Procedures for Determining Occurrences of Contingencies Respecting Contingent Assessments, for Computing the Amounts Thereof and the Times When Due and Payable, for Notifying Landowners When Due and Payable and for the

Collection of Such Amounts; Prescribing Penalties for Nonpayment and Providing for the Collection of Such Penalties; Prescribing Procedures Relating to Transactions in Non-contingent Assessments, Establishing Prices for Such Transactions and Providing for the Collection or Payment of Such Amounts; and Providing for the Use of All Collected Funds.

RECOMMENDATION: Approve Ordinance

4. Consider a Resolution Appointing a Disclosure Counsel and a Financial Advisor and Authorizing Their Respective Services, and Confirming a Bond Counsel and Engineer of Work.

RECOMMENDATION: Approve Resolution

5. Consider a Resolution of Intention to Refund Improvement Bonds and Levy Reassessments of the Noncontingent Assessment as Security Therefor, and Determining that the Public Interest or Necessity Requires the Refunding of Such Bonds: Granada Sanitary District Sewage Treatment Facility Improvements Integrated Financing District Limited Obligation Refunding Improvement Bonds Series 2003-A Reassessment and Refunding Project.

RECOMMENDATION: Approve Resolution

6. Consider a Resolution Directing Filing of Integrated Financing District Diagram and Recordation of Notice of Reassessment of Noncontingent Assessment and Notice of Continuance of Contingent Assessment.

RECOMMENDATION: Approve Resolution

7. Consider a Resolution and Order Adopting Reassessment Report and Confirming the Reassessment of the Noncontingent Assessment.

RECOMMENDATION: Approve Resolution

8. Consider a Resolution of Acceptance of Proposal Relating to Fiscal Agent Services and Authorizing Fiscal Agency Agreement.

RECOMMENDATION: Approve Resolution

9. Consider a Resolution Providing for the Issuance of Refunding Bonds.

RECOMMENDATION: Approve Resolution

10. Consider a Resolution Approving Preliminary Official Statement and Form of Continuing Disclosure Certificate.

RECOMMENDATION: Approve Resolution

11. Consider a Resolution Approving Form of Bond Purchase Agreement and Authorizing Sale of Refunding Bonds and Authorizing Official Statement and Continuing Disclosure Certificate.

RECOMMENDATION: Approve Resolution

12. Consider a Resolution Determining Noncontingent Assessments.

RECOMMENDATION: Approve Resolution

13. Consider a Resolution Advancing the Maturity of Bonds and Providing for Notice of Redemption Thereof, Appointing Escrow Agent and Approving Form of Escrow Agreement Therewith, Providing for the Payment and Redemption of the Bonds and Other Matters Relating to the Refunding of the Bonds and Issuance of the Refunding Bonds.

RECOMMENDATION: Approve Resolution

CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

14. Approval of special meeting minutes for June 19, 2003
15. Approval of regular meeting minutes for June 19, 2003
16. Approval of special meeting minutes for June 25, 2003
17. Approval of July 2003 warrants totaling \$267,378.06 (Ck # 1141 to #1180)
18. Approval of July 2003 Assessment District warrants totaling \$335,375.43
(Transfer of Contingent and Noncontingent Assessments to the Fiscal Agent)
19. Approval of Bond Administration Fund distribution to GSD totaling \$2,091.00
(Reimbursement for Assessment District Expenses paid from General Account)
20. Accept District Engineer's recommendation to approve request for relief of 14 Non-contingent Assessments: County of San Mateo, APN 047-330-010 (Mirada Surf East)
21. Approval of Amendment No. 6 to the Joint Powers Agreement Creating the Sewer Authority Mid-Coastside specifying the method of electing SAM Board officers and the officers' duties
22. Approval of letter to Sewer Authority Mid-Coastside regarding FY Budget procedures

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

23. Sewer Authority Mid-Coastside: Directors Woren and McGraw report on meeting held on June 23, 2003.
24. Report on other seminars, conferences, or committee meetings.

INFORMATION CALENDAR

25. General Manager's
26. Administrator's Reports
27. Engineer's Report
28. Attorney's Report

FUTURE AGENDA ITEMS

ADJOURN

At the conclusion of the June 25, 2003 special meeting: Last Ordinance adopted: No. 152;
Last Resolution adopted: No. 2003-005